



College of Liberal Arts and Sciences

UNIVERSITY OF COLORADO DENVER

Diversity and Inclusion Initiatives Fund (DIIF) Fall 2017-Spring 2018/Rolling Call for Proposals

The Council on Diversity and Inclusion of the College of Liberal Arts and Sciences (CLAS) at the University of Colorado Denver is pleased to announce the CLAS Diversity and Inclusion Initiatives Fund (DIIF) Awards for the 2017-2018 academic year. The DIIF is targeted to promote CLAS's strategic priority "to enhance diversity across the college and foster a culture of inclusion."

The DIIF aims particularly to fund projects that encourage people to think about diversity and inclusion in meaningful ways and to make positive changes in CLAS and the broader campus. To achieve this goal, DIIF projects should address broad audiences rather than small groups. Examples of projects related to diversity and inclusion goals that the DIIF will support include but are not limited to

- Hosting speakers, symposia, and conferences
- Developing and providing workshops on best practices and pedagogies
- Showcasing diversity and inclusion work
- Improving policies and procedures within the college

Eligibility

All CLAS students, faculty, and staff are eligible to apply. Applications may have multiple participants, and participation of faculty, staff, and students from other colleges and campus organizations is acceptable. However, the principal awardee must be a member of CLAS.

Applicants are eligible to receive ONE award per academic year.

Funding Limit and Allowable Expenses

DIIF supports two types of awards

- 1) Deadline awards (DA) of up to \$2,500, with Fall and Spring semester deadlines. The Fall 2017 deadline is October 13, 2017; the Spring 2018 deadline is March 2, 2018.
- 2) Rolling awards (RA) of up to \$500, with applications taken throughout the academic year. The Council on Diversity and Inclusion encourages student submissions and recognizes that a rolling basis may more adequately fit student needs, since many student projects are planned and funded on a semester-by-semester basis.

Permitted expenses for CLAS DIIF awards include travel expenses for invited speakers; costs associated with putting on an event; supplies and materials required for an event or project; honoraria; and student assistants.

Grant Limitations

The DIIF does not cover individual faculty research projects (unless the application explicitly details how that project engages a broad CLAS audience) or projects better suited to other CLAS grant programs (Dissemination Grants, CRISP, and ACT).

DIIF grants should be expended within twelve months of the award unless other arrangements are proposed as part of the application. A one-page report indicating how the goals and outcomes of your project were met is required **one month** after the project's completion. **Awardees who fail to submit this report will not be eligible for future DIIF grants.** Awardees are also expected to submit suitable elements of the project (photos, video, description, etc.) for the DIIF showcase on the CLAS website.

The Selection Process

Proposals will be evaluated by the CLAS Council on Diversity and Inclusion, which is composed of faculty, students, and staff. Proposals for DIIF awards must include

- The title of the project
- The CLAS lead contact for the project and names of people collaborating on the project
- The target audience for the project
- A clear description of how the project enhances diversity and fosters a culture of inclusion within CLAS (no more than 250 words)
- An explicit discussion of the specific goals of your project, including the short- and long-term impact (no more than 250 words)
- A detailed budget for the project
- Amount requested from the DIIF
- Other sources of funding for the project, if applicable

Applicants should describe how they will make their proposed projects accessible to all participants. Depending on the nature of the proposal, this may include closed-captioning on films and videos, ASL interpretation, large-print copies of printed materials, etc.

Selection Criteria

Proposals will be evaluated based on merit. Proposals that encourage collaboration among faculty, staff, and students will receive preference. If a student applies without a faculty or staff collaborator, the Council might try to pair the student with a project mentor. Projects that incorporate an intersectional approach to diversity – exploring the ways categories and identities intersect – will also receive priority.

The committee will apply the following criteria:

- how well the proposed project matches the purposes of the CLAS DIIF and conforms to application guidelines
- the degree to which the project seems innovative
- whether the project proposed appears feasible

Notification: Applicants will be notified of the outcome of their applications within two months of their submission.

Submission Details: See the Application Checklist



Council on
 Diversity and Inclusion
 COLLEGE OF LIBERAL ARTS AND SCIENCES
 UNIVERSITY OF COLORADO **DENVER**

Diversity and Inclusion Initiatives Fund (DIIF)
 AY2017-2018/Rolling

APPLICATION

Applicant _____ Date Received _____

Position in CLAS (Faculty, staff, student: rank and unit) _____

Project Collaborators _____

Total Amount Requested _____

Project Title _____

Email _____

Instructions

Complete all parts of this checklist and submit it, with one copy of all materials, to Marjorie Levine-Clark in the CLAS Dean’s Office, marjorie.levine-clark@ucdenver.edu.

Deadline Award Proposals should be emailed on or before the deadline of October 13, 2017/March 2, 2018, 5pm. Rolling proposals are accepted at any time.

Application Checklist

___ Summary Vita/Resume (maximum of two pages)

___ The title of the project

___ The CLAS lead contact for the project and the names of any people collaborating on the project

___ The target audience for the project

___ A clear description of how the project enhances diversity and fosters a culture of inclusion within CLAS (no more than 250 words). If the project is an individual research project, be sure to address how your research would impact the CLAS mission in a broad manner.

___ The specific goals of your project, including the short- and long-term impact (no more than 250 words)

___ A detailed budget for the project, indicating specifically how funds will be used

___ Additional confirmed and anticipated sources of funding for the project

___ Amount requested from the DIIF