#### University of Colorado Denver

#### CLAS Research Launch and Completion Small Grants

(revised 8/2023)

The College of Liberal Arts and Sciences (CLAS) provides support for the initiation of new research and creative work or the completion of on-going research and creative activities that enhance the productivity and scholarly reputation of our faculty and college. The CLAS Research and Creative Activities small grants for tenure track, tenured, research and clinical teaching track faculty to initiate or complete scholarly research or creative work. These small grants can help cover expenses related to activities including accessing, gathering or generating data, conducting archival or field work, expenses related to human or animal subjects, equipment or lab supplies among many resources or activities specific to your project or research in your discipline. The intent of this program is to facilitate the initiation or completion of scholarly work leading to application for external funding and/or publication/dissemination . Examples of allowable expenses include fees for access to data, travel to research sites for archival or field work, research assistance by graduate or undergraduate students, incentives for research participants, acquisition of necessary materials, software or supplies among many others.

**Instructions:** Up to $1,000 may be requested in any 12-month period per faculty member to support research activities. Applicants must complete this award application form. Applications will be evaluated on the basis of the outcome of the planned work, the importance of the resources to complete the work, and the degree to which the budget request is justified. Please contact Associate Dean Laura Argys ([Laura.Argys@ucdenver.edu](mailto:Laura.Argys@ucdenver.edu)) if you have any questions. Applications are accepted on a rolling basis.

**Submit applications via email to** [**Laura.Argys@ucdenver.edu**](mailto:Laura.Argys@ucdenver.edu) **.**

1. **Applicant details**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name of Applicant** |  | **Total sum requested**: |  |

**2. Project DESCRIPTION**

**Title of project:**

**Summary of research: (Approximately 300 word abstract)**

**3. Name(s) of co-author(s) and affili ation, if joint project:**

**4. research product goal:**

Describe the dissemination product that will result from your research/creative work. This may include products such as the publication of a peer reviewed article, development of a proposal for a book contract, completion of a book under contract, submittion of an application for external funding, or other types of research products. Please provide details about target journals or book publishers, target grant/external funding opportunity):

**5. RESEARCH PROGRESS to date on this project. (Note that this may vary from planning activities for seed funding if launching a new project to completed chapters for a contracted book. This section should be no more than a few paragaphs. You may attach an outline or book contract to this application during the email submission process).**

Progress to date:

**6. AUDIENCE TO BE REACHED BY THE DISSEMINATION of the work and the impact of reaching that audience. (i.e., Who is the intended audience to be reached by dissemination of your work at the conference, journal or publisher?)**

Description:

**7. Other funding sources**

Have you identified other sources of funding to supplement this award (i.e. co-authors; department support; other internal grants?)  yes  no

If yes, please list/describe.

Is this project supported by external funding?  yes  no

If yes, explain the need for additional funding:

**7. Detailed Budget**

**Please provide an amount and justification for each aspect of the requested funds (i.e., plane ticket or lodging for work on site; fees for data or software, pay for a research assistant, etc.)**

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| **Item** | **Budget amount** | **Budget justification/explanation (source for estimated expense)** |
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| **Total requested** |  |  |

**sIGNATURES**

(To include signature electronically the signed form can be scanned or emails from the department chair and applicant can accompany the application.)

|  |  |  |
| --- | --- | --- |
| Applicant Name: | Signature: | Date: |
|  |  |  |
| Department Chair Name: | Signature: | Date: |
|  |  |  |