



# Department of History

COLLEGE OF LIBERAL ARTS AND SCIENCES  
UNIVERSITY OF COLORADO DENVER

## Graduate Student Basic Timeline: Theses/Projects

This document aims to serve graduate students as a **basic** timeline of what they should expect and what actions they should be taking throughout their graduate program. For official deadlines, always refer to the [CU Denver Graduate School website](#). As always, students can always contact the History Department’s Graduate Advisor with questions.

### Thesis or Project (Public History or Pedagogical) Timeline

At this time in the program.....	Students should be doing.....
By the beginning of your second year	Students should decide if they are going to complete a thesis or a project. Then begin to assemble thesis committee. Usually the major advisor of your exam committee is the chair of your thesis committee, but the other two readers may be different.
During the first week of the semester you wish to defend your thesis/project and graduate	You must obtain and submit two forms to the Graduate School: 1. Submit the Application for Admission to Candidacy to the Graduate School. 2. Submit the Application for Graduation to the Graduate School.
During the first two weeks of the semester you wish to defend your thesis/project and graduate	Meet with your thesis committee chair to set up your final semester timeline. 1. Check deadlines at the Graduate School for the thesis format review and defending the thesis. Your defense date should be a minimum of two weeks before the Graduate School’s deadline for final submission of your thesis. 2. Establish with your primary advisor a deadline for submitting a final draft; this should be no later than one month before your thesis defense date. 3. No later than two weeks before your defense date you must submit a final draft of the thesis to the entire committee.