

Syllabus Template

Prepared by the CLAS Academic Ethics Committee, 2/7/2011

I. Short version

CLAS Academic Dishonesty Policy: Students are required to know, understand, and comply with the CU Denver Academic Dishonesty Policy as detailed in the Catalog and on the CLAS website. Academic dishonesty consists of plagiarism, cheating, fabrication and falsification, multiple submission of the same work, misuse of academic materials, and complicity in academic dishonesty. If you are not familiar with the definitions of these offenses, go to <https://clas.ucdenver.edu/faculty-staff/policies-procedures/handling-academic-dishonesty/definition-academic-dishonesty>. This course assumes your knowledge of these policies and definitions. Failure to adhere to them can result in possible penalties ranging from failure of this course to dismissal from the University; so, be informed and be careful. If this is unclear to you, ask your professor.

II. Long version

Academic Dishonesty

Students are expected to know, understand, and comply with the ethical standards of the University. A university's reputation is built on a standing tradition of excellence and scholastic integrity. As members of the University of Colorado Denver academic community, faculty and students accept the responsibility to maintain the highest standards of intellectual honesty and ethical conduct.

Academic dishonesty is defined as a student's use of unauthorized assistance with intent to deceive an instructor or other such person who may be assigned to evaluate the student's work in meeting course and degree requirements.

Examples of academic dishonesty include, but are not limited to, the following:

A. Plagiarism: Plagiarism is the use of another person's distinctive words or ideas without acknowledgment. Examples include:

1. Word-for-word copying of another person's ideas or words;
2. The mosaic (the interspersing of one's own words here and there while, in essence, copying another's work);
3. The paraphrase (the rewriting of another's work, yet still using their fundamental idea or theory);
4. Fabrication of references (inventing or counterfeiting sources);
5. Submission of another's work as one's own;
6. Neglecting quotation marks on material that is otherwise acknowledged.

Acknowledgment is not necessary when the material used is common knowledge.

B. Cheating: Cheating involves the possession, communication, or use of information, materials, notes, study aids or other devices not authorized by the instructor in an academic exercise, or communication with another person during such an exercise. Examples include:

1. Copying from another's paper or receiving unauthorized assistance from another during an academic exercise or in the submission of academic material;
2. Using a calculator when its use has been disallowed;
3. Collaborating with another student or students during an academic exercise without the consent of the instructor.

- C. Fabrication and Falsification:** Fabrication involves inventing or counterfeiting information, i.e., creating results not obtained in a study or laboratory experiment. Falsification, on the other hand, involves the deliberate alteration of results to suit one's needs in an experiment or other academic exercise.
- D. Multiple Submissions:** This is the submission of academic work for which academic credit has already been earned, when such submission is made without instructor authorization.
- E. Misuse of Academic Materials:** The misuse of academic materials includes, but is not limited to, the following:
1. Stealing or destroying library or reference materials or computer programs;
 2. Stealing or destroying another student's notes or materials, or having such materials in one's possession without the owner's permission;
 3. Receiving assistance in locating or using sources of information in an assignment when such assistance has been forbidden by the instructor;
 4. Illegitimate possession, disposition, or use of examinations or answer keys to examinations;
 5. Unauthorized alteration, forgery, or falsification;
 6. Unauthorized sale or purchase of examinations, papers, or assignments.
- F. Complicity in Academic Dishonesty:** Complicity involves knowingly contributing to another's acts of academic dishonesty. Examples include:
1. Knowingly aiding another in any act of academic dishonesty;
 2. Allowing another to copy from one's paper for an assignment or exam;
 3. Distributing test questions or information about the materials to be tested before the scheduled exercise;
 4. Taking an exam or test for someone else;
 5. Signing another's name on attendance roster or on an academic exercise.

Students who fail to comply with the CU Denver CLAS Academic Ethics Policy are subject to disciplinary action as set forth by the College policy. For more information regarding the CLAS Academic Ethics Committee policies and procedures, please refer to <https://clas.ucdenver.edu/faculty-staff/policies-procedures/handling-academic-dishonesty>.