

**CU Denver College of Liberal Arts and Sciences  
Advancing Curricula and Teaching Grant  
2019-2020**

The Dean and Associate Deans of the College of Liberal Arts and Sciences (CLAS) at the University of Colorado Denver are pleased to announce the 2019-2020 CLAS Advancing Curricula and Teaching (ACT) grant opportunity. This funding supports the development of approaches to teaching and learning that advance the CLAS commitment to instructional quality, innovation, and academic success. **This year, we invite proposals for projects that address low course pass rates, equity gaps in pass rates or other course outcomes, and/or the development and implementation of inclusive teaching practices.** CLAS ACT grant awards (up to \$5,000) are available for faculty to:

1. Expand undergraduate or graduate curricula by developing new courses or integrating innovative approaches to teaching as described above. For example, funding may be used to purchase teaching materials and resources, or hire student assistants.
2. Engage in research or scholarly activities related to curricular and teaching goals. Awards may be used for travel, data collection, and other costs related to research or scholarly activities. Awards may also be used toward funding of summer support.
3. Invite scholars to visit campus in order to contribute to their academic unit in a manner that enriches the teaching or scholarly activity of that unit and the campus. Examples of visits may be those where the invitee participates in a speaker series in the unit, provides a workshop or training activity for students or faculty affiliated with the unit, or participates in the teaching activities of the unit. Cost sharing by the unit or other sources will be viewed as beneficial to the application.
4. Support relevant colloquia, conferences, or workshops. Cost sharing by the sponsoring unit or other sources will be viewed as beneficial to the application.

**Eligibility**

All faculty members in CLAS with half-time or greater appointments are eligible to apply. Lecturers who are part of a team may participate in CLAS/CFD Match Initiative. Applications may have multiple participants, and participation of faculty from other colleges in other roles on the project is acceptable. However, the principal awardee must be a CLAS faculty member.

**Funding Limit and Allowable Expenses**

The funding request limit is \$5,000. Permitted expenses for CLAS ACT Awards include salary for student assistants, research or program/curriculum development-related supplies and materials, faculty summer salary plus associated benefits (Salary Savings Policy will not apply), and costs associated with manuscript preparation and publication. Travel to professional conferences is typically ineligible for support.

CLAS ACT applicants are responsible for discussing potential release time with their chairs and deans. Release time requires chair and dean approval, and receipt of a CLAS ACT award does not guarantee course release will be provided.

**Note about expenditures deadline**

Grant funds **MUST** be expended within twelve months of the start of the award (July 1, 2019). Funds not expended by June 30, 2020 will be forfeit. A report on the outcome of the project will be required one year after the grant's issuance. Where relevant, awardees will be invited to give an oral presentation about their award to an appropriate audience.

**Selection Criteria**

Proposals will be evaluated based on merit, using the following criteria:

1. The relevance of the proposal to the CLAS ACT program and invited topic
2. The degree to which the project seems innovative
3. The feasibility of the proposed work
4. The conformity to application guidelines

**CLAS ACT grant deadline: Monday, April 15th, 2019, by 5:00 PM**

**Submission Process: Please see the Application Checklist**

**UNIVERSITY OF COLORADO DENVER**  
**College of Liberal Arts and Sciences**  
**Advancing Curricula and Teaching Grant**  
**2019-2020**

**APPLICATION FORM AND CHECKLIST**

Complete all parts of this checklist and submit it, with one copy of all materials (hard copy and electronic), to Richard Allen ([richard.allen@ucdenver.edu](mailto:richard.allen@ucdenver.edu)) in the CLAS Dean's Office. Proposals must arrive in the Dean's office on or before the deadline.

**DEADLINE: Monday, April 15<sup>th</sup>, 2019 by 5:00 PM**

**CLAS ACT Application Information**

Applicant's Name and Appointment/Rank:

Department:

Phone Number:

Title of Project:

Team members:

Total Amount Requested:

**Application Procedure Checklist**

- Applicant has a half-time or more faculty position in CLAS
- Applicant's Summary Vita (maximum of two pages)
- Project Description and Significance—limit three pages. Provide a detailed description of the activity or project. Specify how your project involves one of the approaches described in the call for proposals (as described above) and indicate how the project will be valuable to your unit and the College.
- Project Budget. Detail the budget for the project indicating specifically how funds will be used. Also note if the sponsoring unit will provide additional cost sharing funds, and state the amount to be provided.
- Letter of Support from Department Chair

## Chair's Statement

Name of Applicant:

Title of Project:

Cost Sharing by Sponsoring Unit (if applicable):

**Department Chair:** Please evaluate the potential of the applicant to complete the proposed project. For tenure-track and tenured applicants, please comment on how this project fits into the applicant's overall scholarly goals.