The Dean and Associate Deans of the College of Liberal Arts and Sciences (CLAS) at the University of Colorado Denver are pleased to announce the 2016-2017 CLAS Advancing Curricula and Teaching (ACT) grant. CLAS ACT funding is designated to further develop a campus environment that supports and encourages approaches to teaching and learning that advance the College’s mission. **This year, we invite proposals for projects related to the further development of CLAS online teaching initiatives.** Proposals for projects designed to reach large numbers of students or to “upscale” currently effective practices (for example, through the development of “master classes” and/or with creative and effective use of teaching or learning assistants) are strongly encouraged. Proposals for projects designed to increase the use of high-impact practices in online courses or curricula are also encouraged. CLAS ACT grant awards (up to $5,000) are available for faculty to:

1. Expand undergraduate or graduate curricula by developing new courses or integrating innovative approaches to teaching as described above. For example, funding may be used to purchase teaching materials and resources, or hire student assistants.

2. Engage in research or scholarly activities related to curricular and teaching goals. Awards may be used for travel, data collection, and other costs related to research or scholarly activities. Awards may also be used toward funding of summer support.

3. Invite scholars to visit campus in order to contribute to their academic unit in a manner that enriches the teaching or scholarly activity of that unit and the campus. Examples of visits may be those where the invitee participates in a speaker series in the unit, provides a workshop or training activity for students or faculty affiliated with the unit, or participates in the teaching activities of the unit. Cost sharing by the unit or other sources will be viewed as beneficial to the application.

4. Support relevant colloquia, conferences, or workshops. Cost sharing by the sponsoring unit or other sources will be viewed as beneficial to the application.

**Eligibility**

All faculty members in CLAS with half time or greater appointments are eligible to apply. Applications may have multiple participants, and participation of faculty from other colleges in other roles on the project is acceptable. However, the principal awardee must be a CLAS faculty member.

**Funding Limit and Allowable Expenses**

The funding request limit for CLAS ACT Grants is $5,000. Permitted expenses for CLAS ACT Awards include salary for student assistants, research or program/curriculum development-related supplies and materials, faculty summer salary plus associated benefits (Salary Savings Policy will not apply), and costs associated with manuscript preparation and publication.

Travel to professional conferences is typically ineligible for support.

CLAS ACT applicants are responsible for discussing potential release time with their chairs and deans. Release time requires chair and dean approval, and receipt of a CLAS ACT award does not guarantee course release will be provided.
Grant Limitations

Grant funds should be expended within twelve months of the award unless other arrangements are proposed as part of the application. **A report on the outcome of the project will be required one year after the grant’s issuance.** Where relevant, awardees will be invited to give an oral presentation about their award to an appropriate audience.

The Selection Process

A committee comprised of CLAS Associate Deans, a representative of CLAS Council, and the Director of the Center for Faculty Development will evaluate proposals. If a proposal seems to require specialized expertise outside the purview of committee members, the committee will solicit input from appropriate source(s).

Selection Criteria

Proposals will be evaluated based on merit. The committee will apply the following criteria:

1. how well the proposed activity matches the purposes of the CLAS ACT program and conforms to application guidelines
2. degree to which the project seems innovative
3. if the work proposed appears feasible

Committee members will select proposals they regard as most deserving of funding and forward their recommendations to the Dean. The Dean will consider their recommendations and make the final decision on proposals to be funded.

Deadline: March 18, 2016

Submission Process: Please see the Application Checklist
UNIVERSITY OF COLORADO DENVER  
College of Liberal Arts and Sciences (CLAS)  
Advancing Curricula and Teaching (ACT) Grant 2016-2017

APPLICATION CHECKLIST

_______________________________________  ________________________________
Applicant Date Received in the CLAS Dean’s Office

Instructions
Complete all parts of this checklist and submit it, with one copy of all materials (hard copy and electronic), to Richard Allen (richard.allen@ucdenver.edu) in the CLAS Dean’s Office. Proposals should must arrive in the Dean’s office on or before the deadline.

DEADLINE: March 18, 2016

Application Procedure Checklist

___ Applicant has a half-time or more faculty position in CLAS

___ Summary Vita (maximum of two pages)

___ Project Description and Significance—limit three pages. Provide a detailed description of the activity or project. Specify how your project involves one of the approaches described in the call for proposals (as described above), and indicate how the project will be valuable to your unit and the College.

___ Project Budget. Detail the budget for the project indicating specifically how funds will be used. Also note if the sponsoring unit will provide additional cost sharing funds, and state the amount to be provided.

___ Letter of Support from Chair (no letter of support needed if the applicant is the Department Chair)

CLAS ACT Application Information

Applicant’s Name______________________________________

Rank____________________________________________________

Department____________________________________________

Mailing Address (Campus Box) ________

Title of Project __________________________________________

__________________________________________________________________________________________

Total Amount Requested ________________
Chair’s Statement

Detach this sheet and give it to the Department Chair. Please ask the Chair to enclose this statement in a sealed, signed envelope and give it back to you. **Submit it with your application checklist and proposal to the CLAS Dean’s Office.**

Name of Applicant ______________________________________________________

Title of Project_________________________________________________________

_______________________________________________________________________

Cost Sharing by Sponsoring Unit (if applicable) _____________________________

**Department Chair:**

Please evaluate the potential of the applicant to complete the proposed project. For tenure-track and tenured applicants, please comment on how this project fits into the applicant’s overall scholarly goals.