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Catalog Editing Timeline

10/22/24 – All CLAS catalog pages sent to CLAS Coordinators

11/4/24 – All CLAS catalog pages sent from CLAS Initiator into workflow Step 2

Note that CLAS Coordinators might hold on longer to any pages related to proposals from the October EPCC meeting

11/14/24 – Last EPCC meeting where proposed changes will make it into the 2025-2026 catalog
Any changes not proposed to this meeting will not be published in this catalog edition, and will be published in the 2026-2027 catalog

12/9/24 – All CLAS catalog pages due back to CLAS Coordinators (CLAS Final Review)

This means that all catalog pages must have gone through ALL department/program workflow steps and the last dept/program editor has pushed the pages back to CLAS Final Review.

12/9/24-1/8/25 – CLAS Final Review processes all catalog pages, reaching out to departments if there are any inconsistencies, denied changes, needed changes, etc.

1/9/25 – All CLAS catalog pages due to Registrar's Office

4/1/25 – 2025-2026 Catalog is published!

Catalog Workflow/Roles

For a list of all catalog pages, their specific workflows, and who is assigned to each role, please look at the [CLAS Catalog Master Log](#). For an in-depth walkthrough of the catalog workflows, please see the [Catalog FAQs Document](#).

How to Read the Catalog Master Log

The Catalog Master Log is formulated so that anyone can easily view their program/department's catalog pages, as well as each page's specific workflow. The spreadsheet has two tabs: Undergrad and Grad, and catalog pages are sorted as such.

To quickly view a single (or a few) departments, instead of all CLAS pages, simply use the filter on **Column A** and select which depts/programs you want to view:

	A	
1	Department	
2	ANTH	Ar
3	ANTH	Ar

- Select All
- ANTH
- BIOL
- CHEM
- CLAS

Clicking on the links in **Column C** will take you to the catalog page for that specific program. Note that this link is to the catalog editor, where you will be able to edit the page, but this is **not** the link to the Courseleaf Approval Page, where you will need to push the page forward in the workflow when finished editing.

Columns D-O contain the workflow information. You'll see a Workflow Step Title, which will list the title for each workflow step, and the Workflow Step Contact, which will list the individual(s) with editing access for each workflow step. Use this document to easily see the entire workflow process, including who will get editing access at each step.

F	G
Workflow Step 2 - Title <input type="button" value="v"/>	Workflow Step 2 - Contact <input type="button" value="v"/>
CU Denver Political Science Chair	Tony Robinson

Catalog Do's and Don'ts

DO's: See below for all parts of the catalog pages department editors **are** allowed to edit:

1. On your **main department pages**, you may edit the **Overview** and **Faculty** tabs
2. On each **program page** (degrees, certificates, minors, etc), you may edit the **Overview** tab. You may also request that we (CLAS coordinators) **make changes to your elective's lists**, without needing to go through EPCC.

Examples:

The screenshot shows the CU Denver website interface for the Communication department. On the left is a navigation menu with items like 'About the Catalog and Archive Information', 'About CU Denver', 'Undergraduate', 'Admissions', 'Student Finances', 'Tuition Classification', 'Records and Registration', 'Academic Policies and Procedures', 'Undergraduate Advising and Other Student Services', 'Undergraduate Core Requirements', 'Graduation', 'Schools, Colleges, and Departments', and 'Business School'. The main content area is titled 'Communication' and has four tabs: 'Overview', 'Programs', 'Faculty', and 'Courses'. The 'Overview' and 'Faculty' tabs are circled in green. Below the tabs, the 'Faculty' section is visible, listing various faculty members under categories such as Professors, Professor Adjoint, Associate Professors, Associate Professors (Clinical Track), Assistant Professors, Assistant Professors (Clinical Track), Senior Instructors, and Instructors.

1 – you may edit text on both the **Overview** and **Faculty** pages on your department's Main page

2 – You may edit the **Overview** tab on any program pages

Communication, BA

Overview Degree Requirements Student Learning Outcomes Degree Map/Plan of Study

Introduction

Please click [here](#) to see Communication department information.

These degree requirements are subject to periodic revision by the academic department, and the College of Liberal Arts and Sciences reserves the right to make exceptions and substitutions as judged necessary in individual cases. Therefore, the College strongly urges students to consult regularly with their major advisor and CLAS advisor to confirm the best plans of study before finalizing them.

Program Delivery

- Communication Department courses are offered in a variety of formats, including 8 and 16 week online classes and in person classes. Not all classes are offered in all formats. Talk to a major advisor for more information.

Declaring This Major

- Click [here](#) to go to information about declaring a major.

DONT's: See below for all parts of the catalog pages department editors **are not** allowed to edit and **why**.

- Any other tabs in the catalog are off limits for editing. During CLAS Final Review, CLAS Coordinators will deny any changes made to tabs that are not explicitly listed above.
 - Changes to the **Courses** tab on a department's main page are connected to changes made to courses, which must be approved by EPCC
 - Changes made to the **Degree Requirements** tab on program pages are connected to program and/or course changes, and those must be approved by EPCC as well.
- If you have any questions or doubts about which tabs you are/aren't allowed to edit, please reach out to CLAS.courses@ucdenver.edu.

Screenshot examples:

The **Programs** and **Courses** tabs on department's main pages are updated via EPCC approval processes and are off-limits during catalog editing.

Philosophy

Overview Programs Faculty Courses

Philosophy (PHIL)

PHIL 1012 - Truth, Reality, and the Good Life: Introduction to Philosophy (3 Credits)
We're commonly told to "do the right thing," and everybody seems to agree that we should. But what is right? What is wrong? How can we see and know the difference? This course helps students examine and analyze the ethical concepts, situations, and problems raised by these fundamental questions. Specific problems will vary with contemporary concerns, e.g., poverty, war, injustice, famine, abortion, punishment, and environmental sustainability. The course goal is to help students sharpen their ethical reasoning skills so they can better navigate and contribute to the ethical, social, and political arenas in which they will live their lives. Term offered: fall, spring, summer. Max hours: 3 Credits. GT: Course is approved by the Colorado Dept of Higher Education for statewide guaranteed transfer, GT-AH3
Grading Basis: Letter Grade

The **Degree Requirements** tab on any program page is updated through the EPCC approval process and is off limits during the catalog editing process.

Ethics Minor

Overview Degree Requirements Student Learning Outcomes

General Requirements

Students must satisfy all requirements as outlined below and by the department offering the minor.

- Click [here](#) for information about Academic Policies

Program Requirements

- Students must complete a minimum of 15 credit hours approved for the minor.
- Students must complete a minimum of six upper-division (3000-level and above) PHIL credit hours.
- Students must earn a minimum grade of C- (1.7) in all courses that apply to the minor and must achieve a minimum cumulative minor GPA of 2.0. All graded attempts in required and elective courses are calculated in the minor GPA. Courses taken using P+/P/F or S/U grading cannot apply to minor requirements.
- Students must complete a minimum of nine PHIL credit hours with CU Denver faculty.

Program Restrictions, Allowances and Recommendations

- For those students who major in philosophy, up to two courses can satisfy the requirements for both programs.
- Religious Studies courses cannot be used to fulfill the requirements for the minor.