

# Matthew Jellick

[mjellick@gmail.com](mailto:mjellick@gmail.com) +1 657 206 0432

<b>Overview:</b>	<p>A global educator with 14 years teaching abroad, including ten at the university level, as well as in leadership positions. I hold a Master's Degree in Teaching from the University of Southern California (USC), and have continued to develop my passion inside and outside the classroom, working with both teachers and students, incorporating cross-cultural pedagogical practices into sustainable teaching and learning techniques.</p>
<b>Education:</b>	<p><b><u>University of Southern California (USC)</u></b></p> <ul style="list-style-type: none"><li>➤ <b>Master's of Arts in Teaching</b></li></ul>
<b>International Work Experience:</b>	<p><b>University Instructor</b> <b>January 2024 – Present</b> <b>International College Beijing/Beijing, China</b></p> <ul style="list-style-type: none"><li>• Teaching Academic Writing Courses as well as Western Literature Course to Undergraduate Students.</li><li>• Providing a series of Workshops on topics for TOEFL Listening and Reading Skillsets.</li><li>• Working in the Writing Center, editing and revising Personal Statements and Resumes for students.</li></ul>
	<p><b>Curriculum Development Consultant</b> <b>January 2023 – December 2023</b> <b>Institute of Human Rights and Democratic Governance /Yangon, Burma</b></p> <ul style="list-style-type: none"><li>• Developed an online Academic Writing Course for undergraduate refugee students.</li><li>• Advised student committees on activities including Book Clubs and Writing Centers.</li><li>• Designing a “Student Life Project” for in-person post-graduate students who have excelled in their field of study.</li></ul>
	<p><b>English Language Specialist</b> <b>March 2023 – June 2023</b> <b>Djiboutian Ministry of Education /Djibouti City, Djibouti</b></p> <ul style="list-style-type: none"><li>• Selected as an English Language Specialist on behalf of the Georgetown University.</li><li>• Designed, implemented, and executed a successful TESOL conference for local Djiboutian educators.</li><li>• Developed and led teacher-training programs on syllabus design and assessment management.</li></ul>
	<p><b>Associate Director Center for Language Education</b> <b>October 2016 – September 2022</b> <b>Southern University of Science and Technology/Shenzhen, China</b></p> <ul style="list-style-type: none"><li>• Developed and implemented English training program for university staff, focusing on Pedagogy and Methodology development.</li><li>• Lead teacher on both Assessment and Curriculum development for undergraduate students.</li><li>• Developed and implemented a Teaching Assistant training program for TAs from different departments across campus.</li></ul>

	<p><b>English Language Fellow (Alumni)</b>  <b>August 2020 – August 2022</b>  <b>RELO/Beijing, China</b></p> <ul style="list-style-type: none"> <li>• Led Teacher Development Programs across China, training local middle, high and university teachers.</li> <li>• Led a series of teacher trainings for Fullbright Scholars in Mongolia.</li> <li>• Presented both one-day as well as week-long workshops on topics including Curriculum Development and Syllabus Design.</li> </ul>
	<p><b>English Language Fellow</b>  <b>October 2015-August 2016</b>  <b>Dire Dawa University/Dire Dawa, Ethiopia</b></p> <ul style="list-style-type: none"> <li>• Conducted pedagogy workshops at other Ethiopian universities, working in conjunction with their respective English Departments.</li> <li>• Partnered with universities in Djibouti on numerous occasions to do cross-border seminars on departmental planning and implementation.</li> <li>• Organized, implemented, and executed a \$500,000 Book Donation from America for my Ethiopian University.</li> </ul>
	<p><b>English Language Fellow</b>  <b>October 2014-August 2015</b>  <b>Ambo University/Ambo, Ethiopia</b></p> <ul style="list-style-type: none"> <li>• English Language Fellowship through Georgetown University and their Center for Language Education and Development</li> <li>• University lecturer for Undergraduate English Language and Literature majors as well as English teaching staff.</li> <li>• Developed and implemented multiple courses at the university level, for Second Language Learners in Ethiopia.</li> </ul>
	<p><b>High School English Teacher</b>  <b>May 2011-May 2014</b>  <b>St. Paul's Girls High School/Nonsan, South Korea</b></p> <ul style="list-style-type: none"> <li>• Taught High School students in classes throughout the academic year.</li> <li>• Instructed all language levels of High School students from beginner (Freshmen) to advanced (Senior).</li> <li>• Facilitated university entrance requirements for both domestic and international students with respect to essays and testing.</li> </ul>
	<p><b>High School ESL (Study Abroad) Teacher February 2013 &amp; February 2014</b>  <b>Middleton Grange International College/Christchurch, New Zealand</b></p> <ul style="list-style-type: none"> <li>• Led a group of Korean high school students to New Zealand for a month-long language immersion program.</li> <li>• Daily English lessons followed by afternoon educational field trips to local museums, galleries, and points of interest.</li> <li>• Published a cumulative English magazine detailing our experiences including essays by students: "<i>Kia Ora</i>".</li> </ul>

	<p><b>Middle School English Teacher November 2009-November 2010</b>  <b>Chungdahm Institute/Cheonan, South Korea</b></p> <ul style="list-style-type: none"> <li>• Taught Middle School English-language learners in three-hour daily classes.</li> <li>• Instructed Reading, Writing, Speaking, and Listening based curriculum.</li> <li>• Graded and assessed students on a term-by-term basis for advancement to higher levels of English proficiency.</li> </ul>
	<p><b>5<sup>th</sup>/6<sup>th</sup> Grade ESL Teacher</b>  <b>August 2009-November 2009</b>  <b>Swain Elementary School/Cypress, California</b></p> <ul style="list-style-type: none"> <li>• Taught a class of 30, at-risk, non-native English-speaking, 5<sup>th</sup>/6<sup>th</sup> graders.</li> <li>• Directed specifically for ESL students, working below grade level and in danger of being retained.</li> <li>• Both created and implemented daily lesson plans, as well as assisted with homework instruction focusing on literacy.</li> </ul>
<p><b>International Educational Experience:</b></p>	<p style="text-align: center;"><b>Burma (remote): Educational Development Consultant (2023)</b></p> <p style="text-align: center;"><b>Djibouti: English Language Specialist (2022, 2023)</b></p> <p style="text-align: center;"><b>China: Associate Director (2016-2022)</b></p> <p style="text-align: center;"><b>Mongolia (remote): Fulbright Teacher Trainer (2022)</b></p> <p style="text-align: center;"><b>Ethiopia: English Language Fellow (2014-2016)</b></p> <p style="text-align: center;"><b>New Zealand: Study Abroad English Teacher (2013, 2014)</b></p> <p style="text-align: center;"><b>South Korea: High School English Teacher (2009-2014)</b></p> <p style="text-align: center;"><b>Mexico: Mexican Educational Migration Research (2008)</b></p> <p style="text-align: center;"><b>Mexico: Cross-Cultural Educational Research (2007)</b></p> <p style="text-align: center;"><b>France: College Study Abroad Program (2000)</b></p>

<b>International Publications:</b>	<p style="text-align: center;"> <b>2017-2022: Shenzhen Daily Newspaper</b>  <b>2014-2018: The Ethiopian Herald Newspaper</b>  <b>2015: English Teaching Forum Magazine</b>  <b>2014-2016: Kimsha</b>  <b>2014-2015: 10 Magazine Korea</b>  <b>2012-2014: The Korea Times Newspaper</b>  <b>2012: The Korean Herald Newspaper</b>  <b>2011-2018: USC Rossier Newsletter</b> </p>
<b>International Presentations:</b>	<p style="text-align: center;"> <b>Myanmar: Institute for Human Rights and Democratic Governance</b>  <b>Djibouti: Ministry of Education</b>  <b>Hungary: Hungarian Educ.</b>  <b>China: China TESOL</b>  <b>Ethiopia: Ambo University</b>  <b>United States: International TESOL Conference</b>  <b>Kenya: Strathmore University</b>  <b>Burkina Faso: Burkina English Teachers Association</b>  <b>New Zealand: Middleton Grange International College</b>  <b>South Korea: English Program in Korea</b>  <b>Mexico: Portland State University Research Program</b> </p>
<b>International Interview Committees:</b>	<p style="text-align: center;"> <b>China: International Candidates for University Study in China</b>  <b>Cambodia: University Candidates for Study Abroad in China</b>  <b>Ethiopia: Young African Leadership Institute</b>  <b>South Korea: Youth Leadership Program</b> </p>
<b>International Podcasts:</b>	<p style="text-align: center;"> <b>Teaching Tips for English Language Teachers: Informal Assessment</b>  <b>USC School of Education: Transforming Language Education</b> </p>
<b>International Donation Projects:</b>	<p style="text-align: center;"> <b>Korea – Ethiopia/Djibouti: \$50,000 Nike Football Equipment</b>  <b>United States – Ethiopia: \$500,000 English Textbooks</b> </p>

**International  
References:**

**Burma: Dr. Anders Moller: [ihrdg.academics@springuniversitymm.com](mailto:ihrdg.academics@springuniversitymm.com)**

**Djibouti: Dr. Gena Rhoades [rhoadesgl@state.gov](mailto:rhoadesgl@state.gov)**

**China- Dr. Yuan Li: [liyuan@sustech.edu.cn](mailto:liyuan@sustech.edu.cn)**

**Ethiopia: Scott Chiverton: [chiverstonsj@state.gov](mailto:chiverstonsj@state.gov)**

**South Korea- PJ Suh: [pjsuh@korea.com](mailto:pjsuh@korea.com)**

**United States- Dr. Emmy Min: [emmymin@usc.edu](mailto:emmymin@usc.edu)**