

# What actually needs to be done in MySciFair for my project to be considered fully registered for DMRSEF?



Project	←	All sections relating to project details must be completed. Double-check that you are registered in the correct category and that your name and project title are entered exactly as you would like them to be shown to judges.
Checklist		
Team (1)	←	Ensure all team members who are participating in DMRSEF have a MySciFair account and are added as collaborators on the project. Only students registered to a project at the time of project registration will be eligible to compete, and team members can not be added or changed after the fact.
▼ Files		<b>Let's talk about files:</b>
Project Board	←	<b>Optional.</b> If you would like to upload a picture of your project board to display alongside your virtual materials, you may do so here. Uploading this will not help or hurt your judging.
Project Image	←	<b>Optional.</b> This is the cover image that will be displayed alongside your project in the virtual showcase. If you do not upload something here, that is okay, a default image related to your category will appear instead.
Abstract	←	<b>REQUIRED.</b> All sections must be completed OR a document containing all of the same details requested may be uploaded in place of the virtual form.
Research Plan	←	<b>REQUIRED.</b> All sections must be completed. Be sure to hit the "My Research Plan is Complete" button at the top of the page when completed.
Additional Materials	←	This is where you will upload your <b>REQUIRED</b> virtual materials (Slideshow & Video). This space can also be used to add additional supplementary materials. Please ensure all uploads are in accordance with the Student Materials Guide.
AI Transcript	←	<b>Optional.</b> If you engaged with AI at any stage of your research project, the DMRSEF AI Use policy requires that you provide transcripts of all AI use sessions relating to your project. The use of AI alone will not impact your judging, but failing to disclose these details can.
► Forms	←	Be sure to have all the necessary <b>FORMS assigned to your project completed by January 9<sup>th</sup>, 2026, for your project to be considered fully registered.</b> Be sure to double-check that all signatures and dates are complete and correct and that the information provided on each form is thorough and accurate. This will save you from having to complete as many corrections down the line.



Questions specific to DMRSEF? Reach out to:  
[denversciencefair@ucdenver.edu](mailto:denversciencefair@ucdenver.edu)

Need technical support regarding MySciFair? Visit:  
[myscifair.com/support](https://myscifair.com/support)

# How and where to upload your VIRTUAL MATERIALS

MYSCIFIR

Logged in as Regional Coordinator

DASHBOARD STUDENTS PROJECTS FAIR MANAGEMENT DIRECTORY > RESOURCES

ACCOUNT

Project

Checklist

Team (1)

Files

Project Board

Project Image

Abstract

Research Plan

**Additional Materials**

Forms

## Additional Materials

EXIT VIEW

Packet Materials

Presentation6v3.pdf Remove file

Drop files here to upload (or click) - up to 5 files

### Additional forms, links & resources

Quick Link Display Text Quick Link URL

Type here... Type here...

ADD QUICK LINK

Start by going to the "Additional Materials" tab of your project page.

You can upload your required video as a link to an unlisted YouTube video here. Instructions for this are in the Student Materials Guide.

This is where you will upload your required slideshow, as well as any additional optional documentation you may wish to provide.

(Any supplementary materials that you would like to upload as files but are too large can also be shared as a link to a Google Drive - or other file hosting platform - file in this space.)

(You may also choose to upload your video this way, but you may run into a file size error.)