



# Drop a Course | Add a Course

For use by CU Succeed Dual Enrollment students ONLY

**IMPORTANT:** If you are unable to print and sign this form, you may send us this form from the email address that you used to register for CU Succeed courses. Please put "I approve the attached form," in the body of the email.

9 Digit CU Denver Student ID Number: \_\_\_\_\_ Semester and Year: \_\_\_\_\_

First Name: \_\_\_\_\_ Last Name: \_\_\_\_\_

Date of Birth (MM/DD/YYYY): \_\_\_\_\_

Example →

Action (DROP OR ADD)	5 Digit Class #	Subject and Course #	Section
<b>DROP</b>	<b>35268</b>	<b>MATH 1110</b>	<b>G02</b>

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CU Succeed Authority: \_\_\_\_\_ Date: \_\_\_\_\_  
(CU Succeed office use only)

5 digit class #s can be located on our website at [clas.ucdenver.edu/cusucceed/course-offerings](https://clas.ucdenver.edu/cusucceed/course-offerings), where you can search for all courses offered by high school.

Once this form is completed, return the form to **CUSUCCEED@UCDENVER.EDU**. Please note, this form will not be processed without a signature written clearly in pen, or an official Adobe signature, or sent directly from the email address you used to register. Typed or drawn signatures will under no circumstances be accepted.

ANY DROPS RECEIVED AFTER THE POSTED DROP DEADLINES WILL BE TREATED AS WITHDRAWALS UNTIL THE WITHDRAW DEADLINE PASSES. Please see our website for these deadlines as well as a description of what dropping and withdrawing from a class means for you.

If you have any questions, please contact the CU SUCCEED office at (303) 315-7030 or at CUSUCCEED@UCDENVER.EDU

