



## DO YOU HAVE ANY HOLDS?

In UCDAccess, check for any holds that may affect your registration. If you have questions about a hold on your record, contact the office that has placed the hold. Ask your CLAS Academic Advisor if you aren't sure which office placed the hold. *Clear registration holds before your enrollment start date.*

## FOLLOW THESE STEPS FOR ADVISING AND REGISTRATION

- 1** **Review your Degree Audit in UCDAccess:** UCDAccess > ☰ > Degree Audit Tools > Degree Audit  
*Students who began at CU Denver prior to Fall 2013 might not have an audit – if you don't have a Degree Audit, visit <http://ucdenver.inspire.civitaslearning.com> or call 303-315-7100 to schedule an appointment with your CLAS Academic Advisor.*
- 2** **Work with your MAJOR/MINOR Advisors in your academic departments to plan out the major and minor coursework you need to satisfy program requirements.**  
*Find your faculty advisors on the CLAS Major & Minor Advisor Contact Information handout.*
- 3** **After you have reviewed your Degree Audit and planned out your major and minor coursework, work with your CLAS Academic Advisor to discuss any general degree requirement questions you have.** If you would like to set up an appointment to discuss your general degree requirements, use <http://ucdenver.inspire.civitaslearning.com> or 303-315-7100 to make a CLAS Advising appointment.
- 4** **Search for classes in UCDAccess and save courses that you want to take in your Shopping Cart.** This saves the classes so you can track how many seats are available and, when your specific date and time for registration comes, you can easily enroll in your chosen classes.  
 → *Your spring shopping cart opens in late October for you to prepare for registration.*  
 → *Your summer shopping cart opens in late February for you to prepare for registration.*  
 → *Your fall shopping cart opens beginning in late March for you to prepare for registration.*
- 5** **IMPORTANT: You must follow through to actually enroll in the classes in your Shopping Cart.** Clear any registration holds and enroll in your classes as soon as you can into get the best choice of classes.  
**Find your specific "Enrollment Date/Time" in UCDAccess:**  
 UCDAccess > Student Center > Academics ➤ > Term Information > View my enrollment dates  
 ● *Spring enrollment dates show in late October* ● *Summer enrollment dates show in late February* ● *Fall enrollment dates show in late March*  
 Note: *Registration stays open from your designated time until the first week of classes in the term.*
- 6** **After you have completed enrollment for your classes, run a new Degree Audit to see where your registered courses fit** (*registered courses take 10-20 minutes to show in the Degree Audit*). Work with your CLAS Academic Advisor with any questions you have about your general degree requirements and discuss major and minor coursework details with your major/minor advisors. *For a CLAS Academic Advising appointment for general degree requirements, visit <http://ucdenver.inspire.civitaslearning.com> or call 303-315-7100.*

**Visit <http://ucdenver.inspire.civitaslearning.com> or call 303-315-7100 to schedule a CLAS Academic Advising Appointment**

**IMPORTANT: You will receive an email at <http://myemail.ucdenver.edu/> to confirm your appointment. If you don't receive confirmation email, verify appointment at <http://ucdenver.inspire.civitaslearning.com>**

## NOTES:

**Questions? Ask Lynx Central | <http://ucdenver.edu/student>  
Student Commons 1st floor | 303-315-5969 | [Lynx.Central@ucdenver.edu](mailto:Lynx.Central@ucdenver.edu)**

## STUDENT SUPPORT

CARE Team is there for you  
Call 303-352-3579 if you  
or a classmate needs extra help  
Submit a concern at  
<http://www.ucdenver.edu/care>

Call 911 in case of emergency  
Auraria Campus Police: 303-556-5000

### CAREER COUNSELING at LYNXCONNECT

[ucdenver.edu/careercenter](http://ucdenver.edu/careercenter) - Tivoli 339  
303-315-7315 - [CareerCenter@ucdenver.edu](mailto:CareerCenter@ucdenver.edu)

### COUNSELING CENTER

[ucdenver.edu/counselingcenter](http://ucdenver.edu/counselingcenter) - Tivoli 454 (4th floor)  
303-315-7270 (Emergency After-Hours: 303-615-9911)

### DISABILITY RESOURCES & SERVICES

[ucdenver.edu/offices/disability-resources-and-services](http://ucdenver.edu/offices/disability-resources-and-services)  
Student Commons 2116  
303-315-3510 - [disabilityresources@ucdenver.edu](mailto:disabilityresources@ucdenver.edu)

### OFFICE OF EQUITY

[ucdenver.edu/equity](http://ucdenver.edu/equity) - Lawrence Street Center 12<sup>th</sup> floor  
303-315-2567 – [equity@ucdenver.edu](mailto:equity@ucdenver.edu)

### PHOENIX CENTER AT AURARIA

24/7 Free and Confidential Helpline: 303-556-2255  
Info on interpersonal violence, referrals, options, & next steps  
[www.thepca.org](http://www.thepca.org) - Tivoli 227 - 303-315-7250 - [info@thepca.org](mailto:info@thepca.org)

## FREE TUTORING

Contact these services for academic assistance throughout the semester

### LEARNING RESOURCES CENTER

[ucdenver.edu/lrc](http://ucdenver.edu/lrc) – Learning Commons Suite 1231  
303-315-3531 - [LRC@ucdenver.edu](mailto:LRC@ucdenver.edu)

### MATH AND STAT SUPPORT (MaSS)

Learning Commons Room 1225  
[clas.ucdenver.edu/mathematical-and-statistical-sciences/math-and-stat-support](http://clas.ucdenver.edu/mathematical-and-statistical-sciences/math-and-stat-support)

### WRITING CENTER

[writingcenter.ucdenver.edu](http://writingcenter.ucdenver.edu) - Learning Commons First Floor

## UNDERGRADUATE ACADEMIC ADVISING

[ucdenver.edu/undergradadvising](http://ucdenver.edu/undergradadvising)

Graduate students: contact your graduate program directly for advising information

### ARCHITECTURE AND PLANNING (CAP) ADVISING

CU Building 2000  
303-315-1000 - [cap@ucdenver.edu](mailto:cap@ucdenver.edu)

### ARTS AND MEDIA (CAM) ADVISING

Arts Building 177  
303-315-7400 - [camadvising@ucdenver.edu](mailto:camadvising@ucdenver.edu)

### BUSINESS SCHOOL ADVISING

15<sup>th</sup> and Lawrence Street, 4<sup>th</sup> floor  
303-315-8110 – [undergrad.advising@ucdenver.edu](mailto:undergrad.advising@ucdenver.edu)

### CENTER FOR UNDERGRADUATE EXPLORATION & ADVISING (CUE&A)

Student Commons 1113  
303-315-1940 - [cuea@ucdenver.edu](mailto:cuea@ucdenver.edu)

### EDUCATION & HUMAN DEVELOPMENT (SEHD) ADVISING

Lawrence Street Center 701  
303-315-6300 - [education@ucdenver.edu](mailto:education@ucdenver.edu)

### ENGINEERING, DESIGN & COMPUTING (CEDC) ADVISING

North Classroom 3034  
303-315-7170 - [engineering@ucdenver.edu](mailto:engineering@ucdenver.edu)

### LIBERAL ARTS AND SCIENCES (CLAS) ADVISING

North Classroom 1030  
303-315-7100 – [clas\\_advising@ucdenver.edu](mailto:clas_advising@ucdenver.edu)

### PUBLIC AFFAIRS (SPA) ADVISING

Lawrence Street Center 525  
303-315-2228 – [spa.advising@ucdenver.edu](mailto:spa.advising@ucdenver.edu)

**Plan Ahead! Review Important Dates & Deadlines  
at <http://ucdenver.edu/academiccalendar>**