CLAS Academic Advising Office • NC1030 • 303-315-7100

DO YOU HAVE ANY HOLDS?

In UCDAccess, check for any holds that may affect your registration. If you have questions about a hold on your record, contact the office that has placed the hold. Ask your CLAS Academic Advisor if you aren't sure which office placed the hold. *Clear registration holds before your enrollment start date.*

| FOLLOW THESE STEPS FOR ADVISING AND REGISTRATION |
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| 1 | Review your Degree Audit in UCDAccess: UCDAccess $\geq \equiv \geq$ Degree Audit Tools \geq Degree Audit If you don't have a Degree Audit, visit <u>http://ucdenver.navigate.eab.com/</u> or call 303-315-7100 to schedule a CLAS Advising appointment. |
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| 2 | Work with your MAJOR/MINOR Advisors in your academic departments to plan out the major and minor coursework you need to satisfy program requirements. Find your faculty advisors on the CLAS Major & Minor Advisor Contact Information handout. |
| 3 | After you have reviewed your Degree Audit and planned out your major and minor coursework, work with your CLAS Academic Advisor to discuss any general degree requirement questions you have. If you would like to set up an appointment to discuss your general degree requirements, use http://ucdenver.navigate.eab.com/ or 303-315-7100 to make a CLAS Advising appointment. |
| 4 | Search for classes in UCDAccess and save courses that you want to take in your Shopping Cart. This saves the classes so you can track how many seats are available and, when your specific date and time for registration comes, you can easily enroll in your chosen classes. → Your spring shopping cart opens in late October for you to prepare for registration. → Your summer shopping cart opens in late February for you to prepare for registration. → Your fall shopping cart opens beginning in late March for you to prepare for registration. |
| 5 | IMPORTANT: You must follow through to actually enroll in the classes in your Shopping Cart. Clear any registration holds and enroll in your classes as soon as you can into get the best choice of classes. Find your specific "Enrollment Date/Time" in UCDAccess: UCDAccess > Student Center > Academics ⇒ > Term Information > View my enrollment dates • Spring enrollment dates show in late October • Summer enrollment dates show in late February • Fall enrollment dates show in late March Note: Registration stays open from your designated time until the first week of classes in the term. |
| 6 | After you have completed enrollment for your classes, run a new Degree Audit to see where your registered courses fit (registered courses take 10-20 minutes to show in the Degree Audit). Work with your CLAS Academic Advisor with any questions you have about your general degree requirements and discuss major and minor coursework details with your major/minor advisors. For a CLAS Academic Advising appointment for general degree requirements, visit <u>http://ucdenver.navigate.eab.com/</u> or call 303-315-7100. |
| | Visit http://ucdenver.navigate.eab.com/ or call 303-315-7100 |

TO SCHEQUIE A CLAS ACAGEMIC ADVISING APPOINTMENT IMPORTANT: You will receive an email at http://myemail.ucdenver.edu/ to confirm your appointment If you don't receive a confirmation email, you must verify appointment at http://ucdenver.navigate.eab.com/

NOTES:

Questions? Ask Lynx Central | <u>http://ucdenver.edu/student</u> Student Commons 1st floor | 303-315-5969 | <u>Lynx.Central@ucdenver.edu</u>

STUDENT SUPPORT

CARE Team is there for you Call 303-352-3579 if you or a classmate needs extra help Submit a concern at http://www.ucdenver.edu/care

Call 911 in case of emergency Auraria Campus Police: 303-556-5000

CAREER COUNSELING at LYNXCONNECT ucdenver.edu/careercenter - Tivoli 339

303-315-7315 - CareerCenter@ucdenver.edu

COUNSELING CENTER

ucdenver.edu/counselingcenter - Tivoli 454 (4th floor) 303-315-7270 (*Emergency After-Hours: 303-615-9911*)

DISABILITY RESOURCES & SERVICES

<u>ucdenver.edu/offices/disability-resources-and-services</u> Student Commons 2116 303-315-3510 - disabilityresources@ucdenver.edu

OFFICE OF EQUITY

<u>ucdenver.edu/equity</u> - Lawrence Street Center 12th floor 303-315-2567 – equity@ucdenver.edu

PHOENIX CENTER AT AURARIA

24/7 Free and Confidential Helpline: 303-556-2255 Info on interpersonal violence, referrals, options, & next steps www.thepca.org - Tivoli 227 - 303-315-7250 - info@thepca.org

FREE TUTORING

Contact these services for academic assistance throughout the semester

LEARNING RESOURCES CENTER

<u>ucdenver.edu/lrc</u> – Learning Commons Suite 1231 303-315-3531 - <u>LRC@ucdenver.edu</u>

MATH AND STAT SUPPORT

Learning Commons Room 1225 clas.ucdenver.edu/mathematical-and-statistical-sciences/math-and-stat-support

WRITING CENTER

writingcenter.ucdenver.edu - Learning Commons First Floor

UNDERGRADUATE ACADEMIC ADVISING

ucdenver.edu/undergradadvising

Graduate students: contact your graduate program directly for advising information

ARCHITECTURE AND PLANNING (CAP) ADVISING CU Building 2000

303-315-1000 - cap@ucdenver.edu

ARTS AND MEDIA (CAM) ADVISING Arts Building 177

303-315-7400 - camadvising@ucdenver.edu

BUSINESS SCHOOL ADVISING

15th and Lawrence Street, 4th floor 303-315-8110 – undergrad.advising@ucdenver.edu

CENTER FOR UNDERGRADUATE EXPLORATION & ADVISING (CUE&A) Student Commons 1113

303-315-1940 - cuea@ucdenver.edu

EDUCATION & HUMAN DEVELOPMENT (SEHD) ADVISING Lawrence Street Center 701

303-315-6300 - education@ucdenver.edu

ENGINEERING, DESIGN & COMPUTING (CEDC) ADVISING North Classroom 3034

303-315-7170 - engineering@ucdenver.edu

LIBERAL ARTS AND SCIENCES (CLAS) ADVISING North Classroom 1030

303-315-7100 - clas advising@ucdenver.edu

PUBLIC AFFAIRS (SPA) ADVISING

Lawrence Street Center 525 303-315-2228 – spa.advising@ucdenver.edu

Plan Ahead! Review Important Dates & Deadlines at <u>http://ucdenver.edu/academiccalendar</u>

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