*** CU-Denver Special Processing Form ***

*** Student Section ***

Student Name		Student Number		School/College	Major	Term/year
Subject. Abbr.	Course Number	Section Number	Credit Hour	S		
Student Signature			Date:	Course Title	e (24 spaces each line)	
**	*****	** Independent Stuc	dy/Thesis Co	mpletion Contract *	******	*****
1. Briefly describ	e the project.	Consult your som				
2. What performa	ance/accomplishments	will be expected of t	he student?			
	urs per week do you ex	•		. ,		
	urs per week/month wil					
	**************************************					******* sis courses and late adds
Instructor's Signature			Date:			
Instructor's Name -	please print					
Dean's Signature			Date	9:		Records use only:
Student is approved for a late add.						Date Clrk RR-06/95
Students/Academic L	Jnits - Be sure to make a co	py of the completed form	prior to submitti	ng to the Records Office.		

When to Use this form:	Use this form to register for courses requiring specific instructor and dean's approval: independent study, practicums, thesis, special studies, variable credit, etc.
	Students registering for Candidate for Degree may obtain call numbers from the department or program.
How to use this form:	Complete one form for each transaction
	 Complete the student section of this form.
	 If registration is for an Independent Study or Thesis course, complete the Completion Contract section.
	 Obtain instructor's signature.
	Dean's approval is required for an Independent Study course, Thesis course, or a late add of any Special Processing course. Approval must be obtained from the student's home school/college dean NOT the dean of the school/college offering the course.
	Return completed form to the Records/Registration Office
Special Processing Drops:	To Drop a Special Processing Course, complete a Schedule Adjustment form and return to the Records/Registration Office.
School/College	Location/Phone Number
College of Arts & Media	Ārts 176; 556-2279
College of Business	CU-Denver Building, 2nd Floor;
	Undergrad - 556-5800; Grad 556-5900
School of Education	NC 5012; 556-8451
College of Engineering	NC 3024; Undergrad. and Grad 556-2870
	lanning CU-Denver Building, 3rd Floor; 556-2877
	LW 500; 556-5970
College of Liberal Arts and So	ciences NC 2024; Undergrad 556-2555; Grad 556-2557